

# Scheduling Instructions & Parent Meeting Notes - 2025-2026

[www.kentcityschools.org/highschool/student-services/](http://www.kentcityschools.org/highschool/student-services/)

## PowerSchool Scheduling & Audit Access

- Graduation Audit
  - Transcript access – [www.parchment.com](http://www.parchment.com)
  - “Grade History” – To see history of completed courses and grades earned.
- Scheduling Access - Login to your PowerSchool account
- Choose “Class Registration”
  - “Click to edit...” on the right side of the screen
  - After selecting six courses, 12 semester courses, click “Submit” in the bottom left part of the screen.
- Remember, you must pick enough courses to fill six hours, unless you are a senior taking two or more GRCC courses. Those seniors are allowed one open hour 😊
- If your account was disabled, contact [gina.denhof@kentcityschools.org](mailto:gina.denhof@kentcityschools.org) or [alma.morales@kentcityschools.org](mailto:alma.morales@kentcityschools.org) or visit the office.

## New(er) Courses

- GRCC GH 110 Medical Terminology 1
- Algebra II Essentials
- Chemistry Essentials
- Audio/Visual Technology
- Advanced Art

## Scheduling Reminders

- KCCS website - Counseling pages for scheduling documents and more!
- Science Course Requirements
  - 9<sup>th</sup> – Chemistry Essentials or Biology
  - 10<sup>th</sup> – Biology (if took Chem Essentials in 9<sup>th</sup> grade), Chemistry OR Physics
  - 11<sup>th</sup> – Science elective (Anatomy, Physics OR Chemistry, some online options, KCTC)
- Spanish II
  - Test Out – ***If you speak Spanish, you can try testing out of Spanish I & II. Mr. Wilson is your contact person for testing out. Email me ASAP so I can create a list.***
  - KCTC or additional VPAA to fulfill Spanish II requirement
  - It highly recommended that all college bound students take Spanish 2.
- Physical Education (PE) - .5 credit required
- Art Tiers, Courses – Ms. Sutton
  - Foundations of Art
  - Painting, Sculpture & Ceramics, Drawing, Advanced Art
- Computers
  - Computers, Web Design, 3D Modeling & Printing, Esports, Video Graphics, Graphic Design, Multimedia (yearbook/journalism/photo editing)
- Personal Finance
  - All students are required to take Personal Finance during either their junior or senior year.

- Dual Enrollment
  - Dual enrollment application must be turned in the 1<sup>st</sup> of May.
  - GRCC no longer has a minimum GPA for enrollment.
  - **EXS 189, TH 248, GH 110, EN 101, EN 102, MA 110, MA 215, PY 201, COM 131, HU 210, PS 110 (31 college credits!)**
  - Off-site college classes are also available either in-person or online.
  - All dual enrollment & AP courses are weighted on a 5.0 grade scale.
  - Sample Schedule – 12<sup>th</sup>
    - 1<sup>st</sup> hour – EN 101/EN 102 (English)
    - 2<sup>nd</sup> hour – PY 201 (Psychology)/COM 131 (Public Speaking)
    - 3<sup>rd</sup> hour – open hour or KCHS class
    - 4<sup>th</sup> hour – open hour or KCHS class
    - 5<sup>th</sup> hour – MA 110 (2<sup>nd</sup> year Algebra)/MA 215 (Statistics)
    - 6<sup>th</sup> hour – HU 210 (Humanities)/PS 110 (Government)
  - GRCC 11<sup>th</sup> grade
    - 4<sup>th</sup> hour – EXS 189 (Healthy Living)/TH 248 (Intro to Theatre) or GH 110 (Medical Terminology)
- Launch U
  - Dual enrollment, 13 year program
  - General Associate’s Degree (2-year) – Tuition free
- Kent Career Technical Center – [www.thetechcenter.org](http://www.thetechcenter.org)
  - career experience, job shadow, college credit
  - high school credit - Credit Equivalency
  - .5 credit English 12, .5 credit Personal Finance, 1 credit Science elective, 1 credit Spanish 2
- Work Based Learning (WBL) – 18 years old
  - 24-25 – W&M Inc Asset Recovery & Auctions, Smiles Dentistry, Kent Power, Sparta Animal Clinic, Nelson’s Market, Mid-Michigan Ceilings & Drywall, Overbuilt Construction LLC
  - 23-24 – Integrity Granite, Mid-West Steel, VanOeffelen Farms, Dan’s Excavating
- West Michigan Construction Institute (WMCI)
  - Provide your own transportations
  - Commercial Construction & Electrical and Wood Products Mfg
  - Session 1 (6:55-9:10am) & Session 2 (9:15-11:30am)
- NCAA Eligibility Center
  - consider course rigor
  - 16 core credit, Middle School core courses do not count.
- **22 credits Required for Graduation**

### Career Investigation: Xello – Xello.World

- Career exploration, Interest assessments, EDP completion
- [www.onetonline.org](http://www.onetonline.org)
- [www.bls.org/ooh](http://www.bls.org/ooh)

### Job Shadow

- All KCHS students are required to complete two job shadows before graduation.
- All details and required documents can be found at “Job Shadow Experience” under the Student Services section of [www.kentcityschools.org](http://www.kentcityschools.org)
- Listen to announcements and Mr. Wilson when he comes into classes ☺

## Miscellaneous

- KCCS Website – Counseling Department
- Free or Reduced Lunch
  - **SAT & ACT Waiver** - take tests 2x for free, waivers in Wilson's office
  - **College Application fee waiver** - Each college has a waiver process for the student to complete.
  - **Free Application Month** – Usually October each year. If you don't qualify for free/reduced lunch, don't miss this opportunity!
- **Sports Eligibility** - If a class is failed this semester, you must credit recover this coming summer!
- Summer School – KCHS is offering online credit recovery courses through Edmentum.
- College Visits – 1 junior year, 2 senior year
- Local Scholarships
  - New scholarships added continually.
  - <http://www.kentcityschools.org/highschool/student-services/localscholarships/>
- Selective Service Registration – If you're 18, you must register!

## How to Get the Most Out of High School

- Understanding your GPA by checking your transcript
- The Importance of Attendance! Be at school every day.
- What employers say about you preparing for the work place: **character, work ethic, extracurriculars (be involved), reading/writing skills, communication with others, be on time, listener, grit, patience....**
- School Handbook - [www.kentcityschools.org](http://www.kentcityschools.org)
- Athletic Eligibility
- **Get Involved**
- Clubs & Activities
  - CSAA Conference Activities
  - Debate, Fine Arts, Forensics, Language Arts, Music, Talent Revue
  - Quiz Bowl
  - Book Club
  - Drama
  - FCA (Fellowship of Christian Athletes)
  - Student Government
- Sports
  - **Meets PE requirement**
  - Physicals – free physicals, see Mr. Vogel for dates!
- Make Good Choices and Decisions
- Plan for the Future - High School 4-Year Plan
- Think Career
  - KCTC, Work Based Learning (WBL), Dual Enrollment
  - Community Colleges, 4-Year Colleges
  - Career and Trade Schools
  - The Military
  - Apprenticeships
- College/Career Field Trip – Davenport, GRCC & FSU
- College Visits on Your Own – excused from school